# COLFCANADA

# CARF Accreditation Report for

# Developmental Disabilities Association of Vancouver-Richmond

# **Three-Year Accreditation**



#### CARF Canada

501-10154 104 Street NW Edmonton, AB T5J 1A7, Canada

A member of the CARF International group of companies

**CARF International Headquarters** 6951 E. Southpoint Road Tucson, AZ 85756-9407, USA

www.carf.org

# **Contents**

**Executive Summary** 

**Survey Details** 

**Survey Participants** 

**Survey Activities** 

Program(s)/Service(s) Surveyed

Representations and Constraints

**Survey Findings** 

Program(s)/Service(s) by Location

#### **About CARF**

CARF is an independent, non-profit accreditor of health and human services, enhancing the lives of persons served worldwide.

The accreditation process applies CARF's internationally recognized standards during a site survey conducted by peer surveyors. Accreditation, however, is an ongoing process that distinguishes a provider's service delivery and signals to the public that the provider is committed to continuous performance improvement, responsive to feedback, and accountable to the community and its other stakeholders.

CARF accreditation promotes providers' demonstration of value and Quality Across the Lifespan® of millions of persons served through application of rigorous organizational and program standards organized around the ASPIRE to Excellence® continuous quality improvement framework. CARF accreditation has been the recognized benchmark of quality health and human services for more than 50 years.

For more information or to contact CARF, please visit <a href="www.carf.org/contact-us">www.carf.org/contact-us</a>.



Page 2 of 33 July 2021

#### Organization

Developmental Disabilities Association of Vancouver-Richmond 100 - 3851 Shell Road Richmond BC V6X 2W2 CANADA

#### **Organizational Leadership**

Alanna Hendren, BA, CAE, Executive Director

#### **Survey Number**

141632

#### Survey Date(s)

April 28, 2021-April 30, 2021

#### Surveyor(s)

Margaret K. Warcup, DESS Administrative Nicole L. Uzelman, DESS Program Brenda McCarthy Wiener, DESS Program

#### Program(s)/Service(s) Surveyed

Community Employment Services: Employment Supports
Community Employment Services: Job Development
Community Housing
Community Integration
Host Family/Shared Living Services
Respite Services
Respite Services (Children and Adolescents)
Services for Children and Youth: Child and Adolescent Services
Services for Children and Youth: Early Intervention Services
Supported Living

#### **Previous Survey**

May 16, 2018–May 18, 2018 Three-Year Accreditation

#### **Accreditation Decision**

Three-Year Accreditation Expiration: May 31, 2024



Page 3 of 33 July 2021

# **Executive Summary**

This report contains the findings of CARF's site survey of Developmental Disabilities Association of Vancouver-Richmond conducted April 28, 2021–April 30, 2021. This report includes the following information:

- Documentation of the accreditation decision and the basis for the decision as determined by CARF's consideration of the survey findings.
- Identification of the specific program(s)/service(s) and location(s) to which this accreditation decision applies.
- Identification of the CARF surveyor(s) who conducted the survey and an overview of the CARF survey process and how conformance to the standards was determined.
- Feedback on the organization's strengths and recognition of any areas where the organization demonstrated exemplary conformance to the standards.
- Documentation of the specific sections of the CARF standards that were applied on the survey.
- Recommendations for improvement in any areas where the organization did not meet the minimum requirements to demonstrate full conformance to the standards.
- Any consultative suggestions documented by the surveyor(s) to help the organization improve its program(s)/service(s) and business operations.

#### **Accreditation Decision**

On balance, Developmental Disabilities Association of Vancouver-Richmond demonstrated substantial conformance to the standards. Developmental Disabilities Association of Vancouver-Richmond (DDA) comprehensively, attentively, and consistently uses the CARF standards. This consistency is especially notable in its year-to-year operations and service delivery. DDA has a long history of providing services, and it is resilient and responsive to the changing environment. During the COVID-19 pandemic, the organization shut down a large and long-lasting enterprise in clothing donation, but it was responsive to ensuring quality care for the clients. The programs surveyed demonstrated innovative and caring practices. The organization's mission is to unleash the potential of individuals with developmental disabilities and their families through lifelong programs, supports, and advocacy, and the accomplishment of this mission is clearly evident. The organization appears to be financially sound, and it has implemented a robust strategic plan. Its financial position has also enabled it to support the use of technology, including assistive technology for the clients served, robust data and input gathering, a communications strategy, recruitment and retention, and the evolution of its governance and services to meet the changing needs of the clients.

Developmental Disabilities Association of Vancouver-Richmond appears likely to maintain and/or improve its current method of operation and demonstrates a commitment to ongoing quality improvement.

**Developmental Disabilities Association of Vancouver-Richmond has earned a Three-Year Accreditation.** The leadership team and staff are complimented and congratulated for this achievement. In order to maintain this accreditation, throughout the term of accreditation, the organization is required to:

- Submit annual reporting documents and other required information to CARF, as detailed in the Accreditation Policies and Procedures section in the standards manual.
- Maintain ongoing conformance to CARF's standards, satisfy all accreditation conditions, and comply with all
  accreditation policies and procedures, as they are published and made effective by CARF.



Page 4 of 33 July 2021

# **Survey Details**

# **Survey Participants**

The survey of Developmental Disabilities Association of Vancouver-Richmond was conducted by the following CARF surveyor(s):

- Margaret K. Warcup, DESS Administrative
- Nicole L. Uzelman, DESS Program
- Brenda McCarthy Wiener, DESS Program

CARF considers the involvement of persons served to be vital to the survey process. As part of the accreditation survey for all organizations, CARF surveyors interact with and conduct direct, confidential interviews with consenting current and former persons served in the program(s)/service(s) for which the organization is seeking accreditation. In addition, as applicable and available, interviews may be conducted with family members and/or representatives of the persons served such as guardians, advocates, or members of their support system.

Interviews are also conducted with individuals associated with the organization, as applicable, which may include:

- The organization's leadership, such as board members, executives, owners, and managers.
- Business unit resources, such as finance and human resources.
- Personnel who serve and directly interact with persons served in the program(s)/service(s) for which the organization is seeking accreditation.
- Other stakeholders, such as referral sources, payers, insurers, and fiscal intermediaries.
- Community constituents and governmental representatives.

# **Survey Activities**

Achieving CARF accreditation involves demonstrating conformance to the applicable CARF standards, evidenced through observable practices, verifiable results over time, and comprehensive supporting documentation. The survey of Developmental Disabilities Association of Vancouver-Richmond and its program(s)/service(s) consisted of the following activities:

- Confidential interviews and direct interactions, as outlined in the previous section.
- Direct observation of the organization's operations and service delivery practices.
- Observation of the organization's location(s) where services are delivered.
- Review of organizational documents, which may include policies; plans; written procedures; promotional
  materials; governing documents, such as articles of incorporation and bylaws; financial statements; and other
  documents necessary to determine conformance to standards.
- Review of documents related to program/service design, delivery, outcomes, and improvement, such as
  program descriptions, records of services provided, documentation of reviews of program resources and
  services conducted, and program evaluations.
- Review of records of current and former persons served.



Page 5 of 33 July 2021

# Program(s)/Service(s) Surveyed

The survey addressed by this report is specific to the following program(s)/service(s):

- Community Employment Services: Employment Supports
- Community Employment Services: Job Development
- Community Housing
- Community Integration
- Host Family/Shared Living Services
- Respite Services
- Respite Services (Children and Adolescents)
- Services for Children and Youth: Child and Adolescent Services
- Services for Children and Youth: Early Intervention Services
- Supported Living

A list of the organization's accredited program(s)/service(s) by location is included at the end of this report.

# **Representations and Constraints**

The accreditation decision and survey findings contained in this report are based on an on-balance consideration of the information obtained by the surveyor(s) during the site survey. Any information that was unavailable, not presented, or outside the scope of the survey was not considered and, had it been considered, may have affected the contents of this report. If at any time CARF subsequently learns or has reason to believe that the organization did not participate in the accreditation process in good faith or that any information presented was not accurate, truthful, or complete, CARF may modify the accreditation decision, up to and including revocation of accreditation.

# **Survey Findings**

This report provides a summary of the organization's strengths and identifies the sections of the CARF standards that were applied on the survey and the findings in each area. In conjunction with its evaluation of conformance to the specific program/service standards, CARF assessed conformance to its business practice standards, referred to as Section 1. ASPIRE to Excellence, which are designed to support the delivery of the program(s)/service(s) within a sound business operating framework to promote long-term success.

The specific standards applied from each section vary based on a variety of factors, including, but not limited to, the scope(s) of the program(s)/service(s), population(s) served, location(s), methods of service delivery, and survey type. Information about the specific standards applied on each survey is included in the standards manual and other instructions that may be provided by CARF.



Page 6 of 33 July 2021

# **Areas of Strength**

CARF found that Developmental Disabilities Association of Vancouver-Richmond demonstrated the following strengths:

- DDA is complimented for the strong and collaborative strategic approach taken to achieve its mission and vision. The strategic plan is robust, aligns with the CARF standards, is reviewed regularly, recognizes changing client needs and expectations, and is updated to recognize new social realities. The plan sets four focus areas and establishes goals and strategies that show changes to address identified needs. DDA is praised for adapting the actions in its plan to the COVID-19 pandemic and maintaining a consistent focus on delivering safe, quality services. DDA is also complimented for including comprehensive input in its plans. The use of an external consulting report and the range of input received from the staff members and clients is notable.
- DDA is recognized for its longevity and extensive range of services provided. The organization has evolved its services to meet community needs and has shown resilience in addressing significant changes in the past year, including the impact of the COVID-19 pandemic. One member of the board of directors noted that there is a focus and commitment to the organization's mission, vision, and values. Additionally, DDA is commended for reviewing its values to recognize the importance of belonging and having this value guide its services.
- DDA obtains input from the clients and other stakeholders through a variety of means. Although there is a reliance on the use of surveys, it is commendable that the surveys are focused on questions that are reviewed for validity, solicit relevant input, and are adapted to the responders' abilities.
- DDA has commendable financial management. Its strong financial position enables DDA to provide innovative and valuable services that do not directly rely on government or grant funding. For example, it employed a videographer and provided the resources for a range of communication strategies.
- DDA is commended for its health and safety practices throughout the organization. Detailed data and analyses are reviewed by the health and safety committee, and practices are implemented for preventing incidents. The organization tracks defined critical incidents and one-offs to see if any patterns are occurring and identify where prevention measures could be implemented. With an aging population being served and injuries in the past year, DDA is complimented for considering education on fall prevention.
- The organization identified the need for addressing workforce recruitment and retention. It has developed a detailed strategic plan for addressing this area, and DDA is recognized for implementing increased onboarding/orientation training. Of note is its move to increase technology for online learning and to implement an online reminder system as training expiration dates approach. Additionally, technology is also being used to assist in scheduling work shifts.
- DDA is praised for its comprehensive performance measurement and management system that enables a strong focus on client outcomes. The measurement of client service goal attainment and the analysis this data are most notable and demonstrate DDA's strong commitment to quality services meeting the needs of the clients.
- The strong, effective leadership is committed to high standards and is supportive of the organization's programs and staff members. The organization has championed the promotion of current employees into various leadership and indirect support roles. These efforts promote talent from within and may also explain the long tenure of dedicated employees and the stable work environment.
- The organization's seasonal newsletter provides an excellent glimpse into the many events and activities the clients take part in. The information is rich in content from the personnel, clients, and community.
- The organization uses humour, fun, and celebrations to support the staff members, bolster morale, and promote a positive environment for both the clients and personnel. Several staff members commented that the organization's leadership provides a work environment that is supportive, flexible, and innovative.



Page 7 of 33 July 2021

- DDA is complimented for its ability to be proactive and pivot during the COVID-19 pandemic. Family members expressed their deep appreciation for the level of support and creativity in the varied virtual and inperson supports. The organization worked hard to ensure that the clients remained connected through various means, including Zoom, YouTube™ sing-a-longs, phone check-ins, and safe in-person activities that were of interest to the clients receiving supports. It was also able to lend iPad® devices to clients who needed a way to connect virtually.
- Vibrant and energetic staff members bring positive and upbeat energy and creativity to programming tailored to provide recreation and leisure activities to groups and to individual clients on a one-on-one basis. The clients are able to participate in everything from paddle boarding and driving go-carts to fitness challenges and dance performances.
- The program handbooks are very comprehensive working documents that provide a lot of information about the organization as a whole, the individual programs, rights and responsibilities, and other resource information.
- The program spaces appear to be safe, well equipped, diverse, and reflective of the interests of the clients receiving services. There are program spaces carved out for music, games, crafts, and quiet time, to name a few. In addition, the clients have created beautiful works of art that are displayed in programs and homes and are even sold to the public. The clients are rightfully proud of their creations.
- The organization welcomes students and community partners to assist in developing culturally rich activities and new technology to enhance the programs. There is work being done through Code the Change to develop an app to assist in communication in the organization's employment services.
- The Jobs West program has demonstrated strong outcomes in helping clients obtain and maintain competitive employment with a variety of employers. The employers reported a high level of satisfaction with DDA's staff members and were extremely happy working with the clients. The organization is commended for recognizing the employers' commitments to inclusive work sites, especially Old Navy Canada in November of 2020.
- The group homes are situated in beautiful neighbourhoods, blend into the community, and are well maintained. The clients are supported to decorate their own rooms and also participate in home activities that are typical of a family.
- The shared living/host family services offer clients the opportunity to live in their community and to be part of a family. DDA makes efforts to match the interests of the clients with the interests of the roommate or family. There are meet-and-greet events, trials, and recreational outings arranged before the clients make the decision to share their living spaces. These efforts have helped to ensure long-term relationships for everyone involved.
- The early intervention services are well respected in the community, and families seek out these services based on DDA's reputation. When special education services are needed upon entering school, DDA staff members are very involved in the individual education plan (IEP) process to help with a smooth transition for the children and their families.
- DDA is well respected by its community partners, families, and clients. The organization places considerable emphasis on developing collaborative and healthy relationships with community groups. These efforts serve to help build a more inclusive community in which further opportunities for individuals with intellectual disabilities are offered.
- Staff members and clients appear to care for one another and treat each other with great respect. The staff
  members bring dedication and energy to their work and demonstrate compassion and commitment to the
  clients.



Page 8 of 33 July 2021

- At the Main Street drop-in centre, the organization currently serves clients from ages 19 to 83 years old. These clients participate in a variety of activities, such as art, fitness classes, cooking, and a self-advocacy group. During the COVID-19 pandemic, clients have been picking up food at a food bank, packing the food into boxes, and delivering the boxes to 25 families. In addition, this same group wrote a document to help train peers on how to safely use public transit.
- DDA has been involved with the Shiamack's Victory Arts Foundation for a number of years. A video has been
  made that features DDA's Bollywood dance team that performs at least three times a year.
- The organization is recognized for celebrating diversity with its clients through cultural activities in the community, including an indigenous client participating in a pow wow, and through supporting a client who enjoys cross-dressing.
- The clients served in the supported living program live in well-kept apartments or townhouses. The staff members assist these clients to be as independent as possible. In situations where there are roommates, DDA strives to make the best match possible so that each client is happy and comfortable.
- DDA has found creative ways to keep clients connected to their families, the staff members, and the community. DDA lends iPad devices to clients who do not have the technology to participate in online activities and has also purchased and setup tents in the backyards of the group homes that allow the residents to see their families in a safe environment. In one instance, a clear shower curtain was used to divide the tent so that community musicians could continue performing for the residents.
- The organization is highly praised for its ability to use technology. It is notable for its development of services provided in the area of assistive technology.
- The organization encourages its employees to participate in community committees, such as community accessibility committees. There is also support for advocacy and corporate citizenship.

# **Opportunities for Quality Improvement**

The CARF survey process identifies opportunities for continuous improvement, a core concept of "aspiring to excellence." This section of the report lists the sections of the CARF standards that were applied on the survey, including a description of the business practice area and/or the specific program(s)/service(s) surveyed and a summary of the key areas addressed in that section of the standards.

In this section of the report, a recommendation identifies any standard for which CARF determined that the organization did not meet the minimum requirements to demonstrate full conformance. Developmental Disabilities Association of Vancouver-Richmond received no recommendations from this survey. This accomplishment is achieved on approximately 3 percent of CARF surveys.

In addition, consultation may be provided for areas of or specific standards where the surveyor(s) documented suggestions that the organization may consider to improve its business or service delivery practices. Note that consultation may be offered for areas of specific standards that do not have any recommendations. Such consultation does not indicate non-conformance to the standards; it is intended to offer ideas that the organization might find helpful in its ongoing quality improvement efforts. The organization is not required to address consultation.

When CARF surveyors visit an organization, their role is that of independent peer reviewers, and their goal is not only to gather and assess information to determine conformance to the standards, but also to engage in relevant and meaningful consultative dialogue. Not all consultation or suggestions discussed during the survey are noted in this report. The organization is encouraged to review any notes made during the survey and consider the consultation or suggestions that were discussed.



Page 9 of 33 July 2021

During the process of preparing for a CARF accreditation survey, an organization may conduct a detailed self-assessment and engage in deliberations and discussions within the organization as well as with external stakeholders as it considers ways to implement and use the standards to guide its quality improvement efforts. The organization is encouraged to review these discussions and deliberations as it considers ways to implement innovative changes and further advance its business and service delivery practices.

# Section 1. ASPIRE to Excellence®

#### 1.A. Leadership

#### **Description**

CARF-accredited organizations identify leadership that embraces the values of accountability and responsibility to the individual organization's stated mission. The leadership demonstrates corporate social responsibility.

#### **Key Areas Addressed**

- Leadership structure and responsibilities
- Person-centred philosophy
- Organizational guidance
- Leadership accessibility
- Cultural competency and diversity
- Corporate responsibility
- Organizational fundraising, if applicable

#### Recommendations

There are no recommendations in this area.

#### Consultation

- DDA is encouraged to continue with both emergent and long-term succession planning. This could be done by continuing to build on a practice where many long-term employees are able to progress in their careers to other positions. Staff members who were interviewed shared the value of being frontline workers before moving into more administrative positions. It is suggested that the leadership do more active cross-training and provide a greater mentoring program as part addressing recruitment and retention needs.
- DDA has a cultural diversity plan that addresses culture, age, gender, sexual orientation, spiritual beliefs, socioeconomic status, and language. With both the federal and provincial commitment to indigenous reconciliation, it is suggested that the plan be expanded to include actions for learning about reconciliation and actions that may be taken. Further consideration of competency may identify other actions to be taken, such as cultural safety actions. It may also be helpful to label the plan "cultural competency and diversity."

# 1.C. Strategic Planning

#### **Description**

CARF-accredited organizations establish a foundation for success through strategic planning focused on taking advantage of strengths and opportunities and addressing weaknesses and threats.

#### **Key Areas Addressed**

- Environmental considerations
- Strategic plan development, implementation, and periodic review



Page 10 of 33 July 2021

#### Recommendations

There are no recommendations in this area.

# 1.D. Input from Persons Served and Other Stakeholders

#### **Description**

CARF-accredited organizations continually focus on the expectations of the persons served and other stakeholders. The standards in this subsection direct the organization's focus to soliciting, collecting, analyzing, and using input from all stakeholders to create services that meet or exceed the expectations of the persons served, the community, and other stakeholders.

#### **Key Areas Addressed**

- Collection of input
- Integration of input into business practices and planning

#### Recommendations

There are no recommendations in this area.

#### 1.E. Legal Requirements

#### **Description**

CARF-accredited organizations comply with all legal and regulatory requirements.

#### **Key Areas Addressed**

- Compliance with obligations
- Response to legal action
- Confidentiality and security of records

#### Recommendations

There are no recommendations in this area.

#### Consultation

With the increased use of technology for monitoring clients, staff members, and the premises, it is suggested that DDA continue to monitor provincial legislation guiding practices when monitoring devices are used. This may include, for example, video surveillance and what notices are required by law to be posted when used.

# 1.F. Financial Planning and Management

#### **Description**

CARF-accredited organizations strive to be financially responsible and solvent, conducting fiscal management in a manner that supports their mission, values, and performance objectives. Fiscal practices adhere to established accounting principles and business practices. Fiscal management covers daily operational cost management and incorporates plans for long-term solvency.



Page 11 of 33 July 2021

#### **Key Areas Addressed**

- Budgets
- Review of financial results and relevant factors
- Fiscal policies and procedures
- Reviews of bills for services and fee structures, if applicable
- Safeguarding funds of persons served, if applicable
- Review/audit of financial statements

#### Recommendations

There are no recommendations in this area.

# 1.G. Risk Management

#### **Description**

CARF-accredited organizations engage in a coordinated set of activities designed to control threats to their people, property, income, goodwill, and ability to accomplish goals.

#### **Key Areas Addressed**

- Risk management plan implementation and periodic review
- Adequate insurance coverage
- Media relations and social media procedures
- Reviews of contract services

#### Recommendations

There are no recommendations in this area.

# 1.H. Health and Safety

#### **Description**

CARF-accredited organizations maintain healthy, safe, and clean environments that support quality services and minimize risk of harm to persons served, personnel, and other stakeholders.

#### **Key Areas Addressed**

- Competency-based training on safety procedures and practices
- **■** Emergency procedures
- Access to first aid and emergency information
- Critical incidents
- Infection control
- Health and safety inspections

#### Recommendations

There are no recommendations in this area.

#### Consultation

 As DDA is in a potential earthquake zone, it may be a good preventative health and safety practice to review earthquake environmental factors, such as the height of storage shelves and clutter.



Page 12 of 33 July 2021

# 1.I. Workforce Development and Management

#### **Description**

CARF-accredited organizations demonstrate that they value their human resources and focus on aligning and linking human resources processes, procedures, and initiatives with the strategic objectives of the organization. Organizational effectiveness depends on the organization's ability to develop and manage the knowledge, skills, abilities, and behavioural expectations of its workforce. The organization describes its workforce, which is often composed of a diverse blend of human resources. Effective workforce development and management promote engagement and organizational sustainability and foster an environment that promotes the provision of services that centre on enhancing the lives of persons served.

#### **Key Areas Addressed**

- Composition of workforce
- Ongoing workforce planning
- Verification of background/credentials/fitness for duty
- Workforce engagement and development
- Performance appraisals
- Succession planning

#### Recommendations

There are no recommendations in this area.

# 1.J. Technology

#### Description

Guided by leadership and a shared vision, CARF-accredited organizations are committed to exploring and, within their resources, acquiring and implementing technology systems and solutions that will support and enhance:

- Business processes and practices.
- Privacy and security of protected information.
- Service delivery.
- Performance management and improvement.
- Satisfaction of persons served, personnel, and other stakeholders.

#### **Key Areas Addressed**

- Ongoing assessment of technology and data use
- Technology and system plan implementation and periodic review
- Technology policies and procedures
- Written procedures for the use of information and communication technologies (ICT) in service delivery, if applicable
- ICT instruction and training, if applicable
- Access to ICT information and assistance, if applicable
- Maintenance of ICT equipment, if applicable
- Emergency procedures that address unique aspects of service delivery via ICT, if applicable

#### Recommendations

There are no recommendations in this area.



Page 13 of 33 July 2021

#### Consultation

With technology always evolving and DDA's ability to employ personnel dedicated to managing the use of technology, it is encouraged to continue updating its disaster recovery practices and its plan to move to the use of cloud technology. DDA is also encouraged to further implement its plan on expanding its already strong initial personnel training on the use of technology in their job duties by increasing the scope of its ongoing training. The employment of a videographer and development of accessible training videos could assist in addressing these suggestions.

# 1.K. Rights of Persons Served

#### **Description**

CARF-accredited organizations protect and promote the rights of all persons served. This commitment guides the delivery of services and ongoing interactions with the persons served.

#### **Key Areas Addressed**

- Policies that promote rights of persons served
- Communication of rights to persons served
- Formal complaints by persons served

#### Recommendations

There are no recommendations in this area.

#### Consultation

■ To ensure consistency in completing consent forms, it is suggested that DDA conduct a review of these completed forms. This review could consider the time period that the form is valid and monitor the consistent use of the current form's one-year checkbox used to document the length of authorization. It could also be helpful to review to whom the information is to be released. In moving to an increased use of stories, videography, and publications, DDA may find it a helpful risk management step to review consent forms in terms of the length of time the publications may be used and how to manage situations where a publication goes viral inappropriately or, in the future, affects an individual's privacy. The increased use of social media heightens the potential for inappropriate use that may occur with these methods of communication.

# 1.L. Accessibility

#### **Description**

CARF-accredited organizations promote accessibility and the removal of barriers for the persons served and other stakeholders.

#### **Key Areas Addressed**

- Assessment of accessibility needs and identification of barriers
- Accessibility plan implementation and periodic review
- Requests for reasonable accommodations

#### Recommendations

There are no recommendations in this area.



Page 14 of 33 July 2021

# 1.M. Performance Measurement and Management

#### **Description**

CARF-accredited organizations demonstrate a culture of accountability by developing and implementing performance measurement and management plans that produce information an organization can act on to improve results for the persons served, other stakeholders, and the organization itself.

The foundation for successful performance measurement and management includes:

- Leadership accountability and support.
- Mission-driven measurement.
- A focus on results achieved for the persons served.
- Meaningful engagement of stakeholders.
- An understanding of extenuating and influencing factors that may impact performance.
- A workforce that is knowledgeable about and engaged in performance measurement and management.
- An investment in resources to implement performance measurement and management.
- Measurement and management of business functions to sustain and enhance the organization.

#### **Key Areas Addressed**

- Leadership accountability for performance measurement and management
- Identification of gaps and opportunities related to performance measurement and management
- Input from stakeholders
- Performance measurement and management plan
- Identification of objectives and performance indicators for service delivery
- Identification of objectives and performance indicators for priority business functions
- Personnel training on performance measurement and management

#### Recommendations

There are no recommendations in this area.

#### Consultation

■ DDA is encouraged to consider developing one comprehensive performance measurement and management plan that links how the goal attainment tracking system is used for the program/service outcomes; experience of services; and service effectiveness, efficiency, and access. The plan could include documents on how business function performance is analyzed and include priority plans for performance improvement in business function. The plan could also clarify terminology used in performance measurement and management. For example, DDA has chosen to call its business improvement for this year a "focused recruitment and retention strategic plan." Having the variety of documents linked or compiled into one document defined as a performance measurement and management plan may be helpful in sharing this information with personnel.

# 1.N. Performance Improvement

#### **Description**

CARF-accredited organizations demonstrate a culture of performance improvement through their commitment to proactive and ongoing review, analysis, reflection on their results in both service delivery and business functions, and transparency. The results of performance analysis are used to identify and implement data-driven actions to improve the quality of programs and services and to inform decision making. Performance information that is accurate and understandable to the target audience is shared with persons served, personnel, and other stakeholders in accordance with their interests and needs.



Page 15 of 33 July 2021

#### **Key Areas Addressed**

- Analysis of service delivery performance
- Analysis of business function performance
- Identification of areas needing performance improvement
- Implementation of action plans
- Use of performance information to improve program/service quality and make decisions
- Communication of performance information

#### Recommendations

There are no recommendations in this area.

# Section 2. Quality Individualized Services and Supports

#### **Description**

For an organization to achieve quality services, the persons served are active participants in the planning, implementation, and ongoing review and revision of the services offered. The organization's commitment to quality and the involvement of the persons served spans the entire time that the persons served are involved with services. The service planning process is individualized, establishing goals and measurable objectives that incorporate the unique strengths, abilities, needs, and preferences of the persons served. Services are responsive to the expectations of persons served and their desired outcomes from services, and are relevant to their maximum participation in the environments of their choice.

# 2.A. Program/Service Structure

#### **Description**

A fundamental responsibility of the organization is to provide a comprehensive program structure. The staffing is designed to maximize opportunities for the persons served to obtain and participate in the services provided.

#### **Key Areas Addressed**

- Services are person centred and individualized
- Persons are given information about the organization's purposes and ability to address desired outcomes
- Documented scope of services shared with stakeholders
- Service delivery based on accepted field practices
- Communication for effective service delivery
- Entrance/exit/transition criteria

#### Recommendations

There are no recommendations in this area.



Page 16 of 33 July 2021

# 2.B. Individual-Centred Service Planning, Design, and Delivery

#### **Description**

Improvement of the quality of an individual's services/supports requires a focus on the person and/or family served and their identified strengths, abilities, needs, and preferences. The organization's services are designed around the identified needs and desires of the persons served, are responsive to their expectations and desired outcomes from services, and are relevant to their maximum participation in the environments of their choice.

The person served participates in decision making, directing, and planning that affects the person's life. Efforts to include the person served in the direction or delivery of those services/supports are evident.

#### **Key Areas Addressed**

- Services are person centred and individualized
- Persons are given information about the organization's purposes and ability to address desired outcomes

#### Recommendations

There are no recommendations in this area.

# 2.C. Medication Monitoring and Management

#### **Key Areas Addressed**

- Current, complete records of medications used by persons served
- Written procedures for storage and safe handling of medications
- Educational resources and advocacy for persons served in decision making
- Physician review of medication use
- Training and education for persons served regarding medications

#### Recommendations

There are no recommendations in this area.

# 2.D. Employment Services Principle Standards

#### **Description**

An organization seeking CARF accreditation in the area of employment services provides individualized services and supports to achieve identified employment outcomes. The array of services and supports may include:

- Identification of employment opportunities and resources in the local job market.
- Development of viable work skills that match workforce needs within the geographic area.
- Development of realistic employment goals.
- Establishment of service plans to achieve employment outcomes.
- Identification of resources and supports to achieve and maintain employment.
- Coordination of and referral to employment-related services and supports.



Page 17 of 33 July 2021

The organization maintains its strategic positioning in the employment sector of the community by designing and continually improving its services based on input from the persons served and from employers in the local job market, and managing results of the organization's outcomes management system. The provision of quality employment services requires a continuous focus on the persons served and the personnel needs of employers in the organization's local job market.

Some examples of the quality results desired by the different stakeholders of these services and supports include:

- Individualized, appropriate accommodations.
- A flexible, interactive process that involves the person.
- Increased independence.
- Increased employment options.
- Timely services and reports.
- Persons served obtain and maintain employment consistent with their preferences, strengths, and needs.
- Person served obtains a job at minimum wage or higher and maintains appropriate benefits.
- Person served maintains the job.

#### **Key Areas Addressed**

- Goals of the persons served
- Community resources available
- Personnel needs of local employers
- Economic trends in the local employment sector

#### Recommendations

There are no recommendations in this area.

# 2.E. Community Services Principle Standards

#### **Description**

An organization seeking CARF accreditation in the area of community services assists the persons and/or families served in obtaining access to the resources and services of their choice. The persons and/or families served are included in their communities to the degree they desire. This may be accomplished by direct service provision or linkages to existing opportunities and natural supports in the community.

The organization obtains information from the persons and/or families served regarding resources and services they want or require that will meet their identified needs, and offers an array of services it arranges for or provides. The organization provides the persons and/or families served with information so that they may make informed choices and decisions.

The services and supports are changed as necessary to meet the identified needs of the persons and/or families served and other stakeholders. Service designs address identified individual, family, socioeconomic, and cultural needs.

Expected results from these services may include:

- Increased or maintained inclusion in meaningful community activities.
- Increased or maintained ability to perform activities of daily living.
- Increased self-direction, self-determination, and self-reliance.
- Increased self-esteem.



Page 18 of 33 July 2021

#### **Key Areas Addressed**

- Access to community resources and services
- Enhanced quality of life
- Community inclusion
- Community participation

#### Recommendations

There are no recommendations in this area.

# Section 3. Employment Services

#### **Description**

An organization seeking CARF accreditation in the area of employment services assists the persons served through an individualized person-centred process to obtain access to the services, supports, and resources of their choice to achieve their desired outcomes. This may be accomplished by direct service provision, linkages to existing generic opportunities and natural supports in the community, or any combination of these. The persons served are included in their communities to the degree they desire.

The organization provides the persons served with information so that they may make informed choices and decisions. Although we use the phrase person served, this may also include family served, as appropriate to the service and the individual.

The services and supports are arranged and changed as necessary to meet the identified desires of the persons served. Service designs address identified individual, family, socioeconomic, and cultural preferences.

Depending on the program's scope of services, expected results from these services/supports may include:

- Increased inclusion in community activities.
- Increased self-direction, self-determination, and self-reliance.
- Self-esteem.
- Community citizenship.
- Increased independence.
- Meaningful activities.
- Increased employment options.
- Employment obtained and maintained.
- Competitive employment.
- Employment at or above minimum wage.
- Economic self-sufficiency.
- Employment with benefits.
- Career advancement.

# 3.G. Community Employment Services (CES)

#### Description

Community employment services assist persons to obtain successful community employment opportunities that are responsive to their choices and preferences. Through a strengths-based approach, the program provides person-directed services/supports to individuals to choose, achieve, and maintain employment in integrated community employment settings.



Page 19 of 33 July 2021

Work is a fundamental part of adult life. Individually tailored job development, training, and support recognize each person's employability and potential contribution to the labour market. Persons are supported as needed through an individualized person-centred model of services to choose and obtain a successful employment opportunity consistent with their preferences, keep the employment, and find new employment if necessary or for purposes of career advancement.

Such services may be described as individualized competitive employment, individual placements, contracted temporary personnel services, competitive employment, supported employment, transitional employment, mobile work crews, contracted work groups in the community, community-based SourceAmerica® contracts, and other business-based work groups in community-integrated designs. In Canada, employment in the form of bona fide volunteer placements is possible.

Individuals may be paid by community employers or by the organization. Employment is in the community.

The following service categories are available under Community Employment Services (please refer to the program descriptions and applicable standards):

- Job Development (CES:JD)
- Employment Supports (CES:ES)

If an organization provides only Job Development or Employment Supports, then it may be accredited for only that service. If it is providing both Job Development and Employment Supports, then it must seek accreditation for both. If any clarification is needed, please contact your CARF resource specialist. There is no charge for consultation.

Depending on the scope of the services provided, some examples of the quality outcomes desired by the different stakeholders of these services include:

- Persons obtain community employment.
- Persons obtain individualized competitive employment.
- Employment matches interests and desires of persons.
- Wages, benefits, and hours of employment achieved as desired.
- Average number of hours worked per week increases.
- Average number of hours worked per week meets the desires of the person served.
- Full-time employment with benefits.
- Transition-age youth move directly from their educational environment into community employment.
- Potential for upward mobility.
- Self-sufficiency.
- Integration.
- Responsive services.
- Safe working conditions.
- Cost-effective for placement achieved.
- Performance level achieved meets requirements of job or position.
- Increase in skills.
- Increase in productivity.
- Increase in hours worked.
- Increase in pay.
- Employment retention.
- Increase in natural supports from coworkers.
- Persons served treated with respect.
- Minimize length of time for supports.



Page 20 of 33 July 2021

- Type and amount of staff interaction meets needs.
- Employer satisfaction.
- Responsiveness to customers.

Job Development (CES:JD): Successful job development concurrently uses assessment information about the strengths and interests of the person seeking employment to target the types of jobs available from potential employers in the local labour market. Typical job development activities include reviewing local employment opportunities and developing potential employers/customers through direct and indirect promotional strategies. Job development may include facilitating a hiring agreement between an employer and a person seeking employment. Some persons seeking employment may want assistance at only a basic, informational level, such as support for a self-directed job search.

Employment Supports (CES:ES): Employment support services promote successful training of a person to a new job, job adjustment, retention, and advancement. These services are based on the individual employee with a focus on achieving long-term retention of the person in the job. The level of employment support services is individualized to each employee and the complexity of the job.

Often supports are intensive for the initial orientation and training of an employee with the intent of leading to natural supports and/or reduced external job coaching. However, some persons may not require any employment supports at the job site; others may require intensive initial training with a quick decrease in supports, while some will be most successful when long-term supports are provided.

Supports can include assisting the employee with understanding the job culture, industry practices, and work behaviours expected by the employer. It may also include helping the employer and coworkers to understand the support strategies and accommodations needed by the worker.

Supports are a critical element of the long-term effectiveness of community employment. Support services address issues such as assistance in training a person to complete new tasks, changes in work schedule or work promotion, a decrease in productivity of the person served, adjusting to new supervisors, and managing changes in non-work environments or other critical life activities that may affect work performance. Routine follow-up with the employer and the employee is crucial to continued job success.

#### **Key Areas Addressed**

- Integrated employment choice
- Integrated employment obtainment
- Employment provided in regular business settings
- Integrated employment retention
- Provides career advancement resources

#### Recommendations

There are no recommendations in this area.

#### Consultation

• DDA may find it helpful to clearly identify what criteria is used to define a long-term client. This could help clarify when follow-up is to occur, how this is arranged, and what steps might be needed to re-admit a client.



Page 21 of 33 July 2021

# **Section 4. Community Services**

#### **Description**

An organization seeking CARF accreditation in the area of community services assists the persons served through an individualized person-centred process to obtain access to the services, supports, and resources of their choice to achieve their desired outcomes. This may be accomplished by direct service provision, linkages to existing generic opportunities and natural supports in the community, or any combination of these. The persons served are included in their communities to the degree they desire.

The organization provides the persons served with information so that they may make informed choices and decisions. Although we use the phrase person served, this may also include family served, as appropriate to the service and the individual.

The services and supports are arranged and changed as necessary to meet the identified desires of the persons served. Service designs address identified individual, family, socioeconomic, and cultural preferences.

Depending on the program's scope of services, expected results from these services/supports may include:

- Increased inclusion in community activities.
- Increased or maintained ability to perform activities of daily living.
- Increased self-direction, self-determination, and self-reliance.
- Self-esteem.
- Housing opportunities.
- Community citizenship.
- Increased independence.
- Meaningful activities.
- Increased employment options.

# 4.A. Services for Children and Youth (SCY)

#### **Description**

Services for children and youth include prevention, early intervention, preschool programs, early years programs, after-school programs, outreach, and services coordination. Services/supports may be provided in a variety of settings, such as a family's private home; the organization's facility; and community settings such as parks, recreation areas, preschools, or child day care programs not operated by the organization. In all cases, the physical setting, equipment, and environment meet the identified needs of the children and youth served and their families. Families are the primary decision makers and play a critical role, along with team members, in the process of identifying needs and services.

Early intervention services are structured and coordinated to facilitate the achievement of optimal development through the provision of prevention, assessment, education, development, and/or therapeutic services to infants and toddlers with disabilities or who are at risk of developmental delay and their families. Early intervention focuses on



Page 22 of 33 July 2021

helping infants and toddlers learn the basic and brand-new skills that typically develop during the first years of life. Broadly speaking, developmental delay means a child is delayed in some area of development. There are five areas in which development may be affected:

- Cognitive development.
- Physical development.
- Communication development.
- Social or emotional development.
- Adaptive development.

Assessment is conducted to determine each child's unique needs and the early intervention services appropriate to address those needs. Families are the primary decision makers in the planning of early intervention services along with personnel relevant to the services being provided. Family-directed services also help family members understand the specific needs of their child and how to enhance the child's development.

Child and adolescent services focus on the development of skills needed by the child/adolescent to succeed in school, their family, and their community. An organization may provide an array of distinct services that fall under the heading of child and adolescent services, with different service delivery models that incorporate different practices. Services are individualized to meet the changing needs of the children/adolescents served. Child and adolescent services empower the child/adolescent to develop skills in decision making, including maximizing their participation in the service planning process. Involvement of other team members depends on what the child/adolescent needs and the scope of the services provided. Team members could come from several agencies and may include therapists, child development specialists, social workers, educators, medical professionals, and others.

Some examples of the quality outcomes desired by the different stakeholders of services for children and youth include:

- Services individualized to needs and desired outcomes.
- Collection and use of information regarding development and function as relevant to the scope of the services.
- Children/youth acquiring new skills.
- Collaborative approach involving family members in services.
- Transition planning that supports continuity of services and developmental transitions.
- Increased responsibility of children/youth to make decisions.
- Personal safety of youth in the community.

#### **Key Areas Addressed**

- Early intervention
- Individualized services based on identified needs and desired outcomes
- Communication with families and other supports/services
- Collaborative service planning
- Healthcare, safety, emotional, and developmental needs of child/youth
- Skill development for decision making
- Planning for successful transitions

#### Recommendations

There are no recommendations in this area.



Page 23 of 33 July 2021

# 4.E. Host Family/Shared Living Services (HF/SLS)

#### **Description**

Host family/shared living services assist a person served to find a shared living situation in which the person is a valued person in the home and has supports as desired to be a participating member of the community. An organization may call these services, which are provided under a contract or written agreement with the host family/shared living provider, a variety of names, such as host family services, shared living services or supports, alternative family living, structured family care giving, family care, or home share.

Getting the person in the right match is a critical component to successful host family/shared living services. The organization begins by exploring with the person served what constitutes quality of life for the individual and identifies applicant host family/shared living providers who are a potential match with the person's identified criteria. The person served makes the final decision of selecting a family/shared living provider.

Safety, responsibility, and respect between or amongst all people in the home are guiding principles in these services. Persons are supported to have meaningful reciprocal relationships both within the home, where they contribute to decision making, and in the community. The host family/shared living provider helps the person served to develop natural supports and strengthen existing networks. Relationships with the family of origin or extended family are maintained as desired by the person served. The provider supports the emotional, physical, and personal well-being of the person.

Persons develop their personal lifestyle and modify the level of support over time, if they so choose. The host family/shared living provider encourages and supports the person served to make decisions and choices.

The host family/shared living provider does not necessarily have to be a family, as it could be an individual supporting the person. Although the "home" is generally the host family/shared living provider's home or residence, it may also be the home of the person served.

Some examples of the quality results desired by the different stakeholders of these services and supports include:

- Quality of life as identified by the person served is enhanced.
- Increased independence.
- Increased community access.
- Persons served choose whom they will live with and where.
- Participation of the persons in the community.
- Community membership.
- Support for personal relationships.
- Increased natural supports.
- Strengthened personal networks.
- Supports accommodate individual needs.
- Persons feel safe.
- Persons feel that the supports they need/want are available.
- Persons decide where they live.
- Persons feel valued.
- Persons have meaningful relationships.
- Persons develop natural supports.
- Persons participate in their community.



Page 24 of 33 July 2021

#### **Key Areas Addressed**

- Appropriate matches of non-family participants with homes
- Contracts that identify roles, responsibilities, needs, and monitoring
- Needed supports
- Community living services in a long-term family-based setting
- Sense of permanency

#### Recommendations

There are no recommendations in this area.

# 4.F. Respite Services (RS)

#### Description

Respite services facilitate access to time-limited, temporary relief from the ongoing responsibility of service delivery for the persons served, families, and/or organizations. Respite services may be provided in the home, in the community, or at other sites, as appropriate. An organization providing respite services actively works to ensure the availability of an adequate number of direct service personnel.

Some examples of the quality results desired by the different stakeholders of these services/supports include:

- Services/supports are responsive to the family's needs.
- Services/supports are safe for persons.
- Services/supports accommodate medical needs.

#### **Key Areas Addressed**

- Time-limited, temporary relief from service delivery
- Accommodation for family's living routine and needs of person served

#### Recommendations

There are no recommendations in this area.

# 4.G. Community Integration (COI)

#### **Description**

Community integration is designed to help persons to optimize their personal, social, and vocational competency to live successfully in the community. Persons served are active partners in determining the activities they desire to participate in. Therefore, the settings can be informal to reduce barriers between staff members and persons served. An activity centre, a day program, a clubhouse, and a drop-in centre are examples of community integration services. Consumer-run programs are also included.

Community integration provides opportunities for the community participation of the persons served. The organization defines the scope of these services and supports based on the identified needs and desires of the persons served. This may include services for persons who without this option are at risk of receiving services full-time in more restrictive environments with intensive levels of supports such as hospitalization or nursing home care. A person may participate in a variety of community life experiences or interactions that may include, but are not limited to:



Page 25 of 33 July 2021

- Leisure or recreational activities.
- Communication activities.
- Spiritual activities.
- Cultural activities.
- Pre-vocational experiences.
- Vocational pursuits.
- Volunteerism in the community.
- Educational and training activities.
- Development of living skills.
- Health and wellness promotion.
- Orientation, mobility, and destination training.
- Access and utilization of public transportation.
- Interacting with volunteers from the community in program activities.
- Community collaborations and social connections developed by the program (partnerships with community entities such as senior centres, arts councils, etc.).

Some examples of the quality results desired by the different stakeholders of these services include:

- Community participation.
- Increased independence.
- Increased interdependence.
- Greater quality of life.
- Skill development.
- Slowing of decline associated with aging.
- Volunteer placement.
- Movement to employment.
- Centre-based socialization activities during the day that enable persons to remain in their community residence.
- Activity alternatives to avoid or reduce time spent in more restrictive environments, such as hospitalization or nursing home care.

#### **Key Areas Addressed**

■ Opportunities for community participation

#### Recommendations

There are no recommendations in this area.

# 4.H. Community Housing (CH)

#### **Description**

Community housing addresses the desires, goals, strengths, abilities, needs, health, safety, and life span issues of the persons served, regardless of the home in which they live and/or the scope, duration, and intensity of the services they receive. The residences in which services/supports are provided are typically owned, rented, leased, or operated directly by the organization, or may be owned, rented, or leased by a third party, such as a governmental entity. Providers exercise control over these sites in terms of having direct or indirect responsibility for the physical conditions of the facility.

Community housing is provided in partnership with individuals. These services/supports are designed to assist the persons served to achieve success in and satisfaction with community living. They may be temporary or long-term in nature. The services/supports are focused on home and community integration and engagement in productive



Page 26 of 33 July 2021

activities. Community housing enhances the independence, dignity, personal choice, and privacy of the persons served. For persons in alcohol and other drug programs, these services/supports are focused on providing sober living environments to increase the likelihood of sobriety and abstinence and to decrease the potential for relapse.

Community housing programs may be referred to as group homes, halfway houses, three-quarter way houses, recovery residences, sober housing, domestic violence or homeless shelters, and safe houses. These programs may be located in rural or urban settings and in houses, apartments, townhouses, or other residential settings owned, rented, leased, or operated by the organization. They may include congregate living facilities and clustered homes/apartments in multiple-unit settings. These residences are often physically integrated into the community, and every effort is made to ensure that they approximate other homes in their neighbourhoods in terms of size and number of individuals.

Community housing may include either or both of the following:

- Transitional living that provides interim supports and services for persons who are at risk of institutional placement, persons transitioning from institutional settings, or persons who are homeless. Transitional living is typically provided for six to twelve months and can be offered in congregate settings that may be larger than residences typically found in the community.
- Long-term housing that provides stable, supported community living or assists the persons served to obtain and maintain safe, affordable, accessible, and stable housing.

The residences in which community housing services are provided must be identified in the survey application. These sites will be visited during the survey process and identified in the survey report and accreditation decision as a site at which the organization provides a community housing program.

#### **Key Areas Addressed**

- Safe, secure, private location
- Support to persons as they explore alternatives
- In-home safety needs
- Access as desired to community activities
- Options to make changes in living arrangements
- System for on-call availability of personnel

#### Recommendations

There are no recommendations in this area.

# 4.I. Supported Living (SL)

#### **Description**

Supported living addresses the desires, goals, strengths, abilities, needs, health, safety, and life span issues of persons usually living in their own homes (apartments, townhouses, or other residential settings). Supported living services are generally long-term in nature but may change in scope, duration, intensity, or location as the needs and preferences of individuals change over time.

Supported living refers to the support services provided to the person served, not the residence in which these services are provided. A sample of people receiving services/supports in these sites will be visited as part of the interview process. Although the residence will generally be owned, rented, or leased by the person who lives there, the organization may occasionally rent or lease an apartment when the person served is unable to do so. Typically, in this situation the organization would co-sign or in other ways guarantee the lease or rental agreement; however, the person served would be identified as the tenant.



Page 27 of 33 July 2021

Supported living programs may be referred to as supported living services, independent living, supportive living, semi-independent living, and apartment living, and services/supports may include home health aide and personal care attendant services. Typically there would not be more than two or three persons served living in a residence, no house rules or structure would be applied to the living situation by the organization, and persons served can come and go as they please. Service planning often identifies the number of hours and types of support services provided.

The home or individual apartment of the person served, even when the organization holds the lease or rental agreement on behalf of the person served, is not included in the survey application or identified as a site on the accreditation outcome.

Some examples of the quality results desired by the different stakeholders of these services/supports include:

- Persons served achieving choice of housing, either rent or ownership.
- Persons served choosing whom they will live with, if anyone.
- Minimizing individual risks.
- Persons served have access to the benefits of community living.
- Persons served have autonomy and independence in making life choices.

#### **Key Areas Addressed**

- Safe, affordable, accessible housing chosen by the individual
- Supports available based on needs and desires
- In-home safety needs
- Living as desired in the community
- Support personnel available based on needs
- Persons have opportunities to access community activities

#### Recommendations

There are no recommendations in this area.

# **Section 5. Specific Population Designations/Enhancements**

# 5.A. Children and Adolescents Specific Population Designation

#### **Description**

Children and Adolescents is a specific population designation that can be added at the option of the organization to a community service being surveyed if children or adolescents are served and the organization desires this additional accreditation enhancement.

Such services are tailored to the particular needs and preferences of children and adolescents and are provided in a setting that is both relevant to and comfortable for this population.

#### **Key Areas Addressed**

- Children, adolescents, and their families are provided with options
- Social, vocational, psychological, and physical needs are met



Page 28 of 33 July 2021

### Recommendations

There are no recommendations in this area.



# Program(s)/Service(s) by Location

#### **Developmental Disabilities Association of Vancouver-Richmond**

100 - 3851 Shell Road Richmond BC V6X 2W2 CANADA

Administrative Location Only

#### **Arlington**

6655C Arlington Street, 6655A/B, 6699A/B/C/D Vancouver BC V5S 3P1 CANADA

**Community Housing** 

#### **Azure Road**

6531 Azure Road Richmond BC V7C 2S1 CANADA

**Community Housing** 

#### Camsell

6631 Camsell Crescent Richmond BC V7C 2M9 CANADA

**Community Housing** 

#### **Charles Street**

3363 Charles Street Vancouver BC V5K 3C3 CANADA

**Community Housing** 

#### **CORE**

102 - 343 Southeast Kent Street Vancouver BC V5X 4N6 CANADA

**Community Integration** 

#### Curzon

7671 Curzon Street Richmond BC V7C 4H8 CANADA

**Community Housing** 



Page 30 of 33 July 2021

#### **Dartmoor**

3483 & 3486 Dartmoor Place Vancouver BC V5S 4G1 CANADA

**Community Housing** 

#### East 45th

2639 East 45th Avenue Vancouver BC V5R 3B9 CANADA

**Community Housing** 

#### East 47th

1759 East 47th Avenue Vancouver BC V5P 1P6 CANADA

**Community Housing** 

#### East 55th

708 East 55th Avenue Vancouver BC V5X 1N7 CANADA

**Community Housing** 

#### Fraser

4948 Fraser Street Vancouver BC V5W 2Y8 CANADA

**Community Integration** 

#### Grandview

100 - 2830 Grandview Highway Vancouver BC V5M 2C9 CANADA

**Community Integration** 

#### **Jobs West**

411 - 2150 West Broadway Vancouver BC V6K 4L9 CANADA

Community Employment Services: Employment Supports Community Employment Services: Job Development



Page 31 of 33 July 2021

#### Kaslo

3455 Kaslo Street Vancouver BC V5M 3H4 CANADA

Host Family/Shared Living Services Respite Services Respite Services (Children and Adolescents) Services for Children and Youth: Early Intervention Services

#### Langton

7611 Langton Road Richmond BC V7C 4B4 CANADA

**Community Housing** 

#### Leisure Challenge

3455 Kaslo Street Vancouver BC V5M 3H4 CANADA

Services for Children and Youth: Child and Adolescent Services

#### **Main Street Drop-In**

7208 Main Street Vancouver BC V5X 3J4 CANADA

Community Integration Supported Living

#### Minoru

7431 Minoru Boulevard, Apartments 222 & 224 Richmond BC V6Y 1Z3 CANADA

**Community Housing** 

#### Robinson

8400 Robinson Road Richmond BC V6Y 1B4 CANADA

**Community Housing** 

#### **Victoria Drive**

5064 Victoria Drive Vancouver BC V5P 3T8 CANADA

**Community Integration** 



Page 32 of 33 July 2021

#### West 8th

624 West 8th Avenue Vancouver BC V5Z 1C8 CANADA

Community Integration

# Worthington

3381 Worthington Drive Vancouver BC V5M 3X2 CANADA

**Community Housing** 



Page 33 of 33 July 2021